

**Ref. TSMC/2026/07/06/ICT-2****Date. 06.07.2026****OFFICE ORDER****Reconstitution of Infection Control Team (ICT)**

In supersession of all previous orders issued in this regard, and with a view to strengthening the Infection Prevention and Control (IPC) Programme in accordance with the National Accreditation Board for Hospitals & Healthcare Providers (NABH) Standards and other applicable statutory guidelines, the **Infection Control Team (ICT)** of Tripura Santiniketan Medical College & Hospital is hereby reconstituted with immediate effect to assist the Hospital Infection Control Committee (HICC) in planning, implementing, monitoring, evaluating and continuously improving infection prevention and control practices across the hospital.

The reconstituted Infection Control Team shall consist of the following members:

Sl.	Name	Designation	Role in Team
1	Prof. (Dr.) Tanuja Bhattacharya	Prof. & HoD, Microbiology	Infection Control Officer (ICO)
2	Dr. Tamal Chakraborty	Asso. Prof., Community Medicine	Member
3	Ms. Moumita Choudhury	Infection Control Nurse	Infection Control Nurse
4	Ms. Sabita Sarkar	Senior Nursing Officer	Infection Control Nurse
5	Ms. Priyanka Sarkar	Senior Nursing Officer	Infection Control Nurse
6	Mr. Devanand Priyadarshi	HR Head	Member
7	Mr. Bimal Chakraborty	Quality Manager	Member Secretary

Functions and Responsibilities of the Infection Control Team

The Infection Control Team shall:

1. Implement and monitor the Infection Prevention and Control (IPC) Programme throughout the hospital in accordance with NABH standards, national guidelines and institutional policies.
2. Conduct regular surveillance of Healthcare-Associated Infections (HAIs), analyse infection trends and recommend appropriate preventive and corrective measures.
3. Monitor compliance with hand hygiene practices, biomedical waste management, sterilization, disinfection, environmental cleaning, safe injection practices and other infection prevention protocols.
4. Conduct regular Infection Prevention and Control (IPC) rounds, surveillance activities, environmental monitoring and periodic audits of all patient care and support service areas to assess compliance with infection control standards and recommend appropriate corrective and preventive actions.
5. Promptly investigate suspected or confirmed Healthcare-Associated Infection (HAI) outbreaks, coordinate outbreak containment measures, perform root cause analysis and monitor the effectiveness of corrective and preventive actions in collaboration with the concerned departments.
6. Organize orientation programmes, continuing nursing education, demonstrations and hands-on training for healthcare workers on Infection Prevention and Control practices.
7. Monitor compliance with Standard Precautions, Transmission-Based Precautions, isolation practices and the appropriate use of Personal Protective Equipment (PPE).
8. Coordinate microbiological surveillance, antimicrobial resistance monitoring and infection control data analysis in collaboration with the Department of Microbiology and the Hospital Infection Control Committee.
9. Compile, analyse and submit surveillance reports, audit findings, infection control indicators and recommendations to the Hospital Infection Control Committee (HICC) for review and further action.

10. Recommend, implement and monitor quality improvement initiatives aimed at reducing Healthcare-Associated Infections (HAIs), improving patient safety and ensuring continual compliance with NABH standards.
11. Perform such other Infection Prevention and Control activities as may be assigned by the Hospital Infection Control Committee (HICC) or the Competent Authority from time to time.

The Infection Control Team shall function under the overall guidance and supervision of the **Hospital Infection Control Committee (HICC)** and shall submit periodic reports on infection prevention and control activities to the Committee for review and necessary action.

This Office Order shall come into force with immediate effect and shall remain in force until further orders.



Sd/-
Prof. (Dr.) Ranjit Kumar Das
Principal, TSMC&H

PRINCIPAL

TRIPURA SANTINIKETAN MEDICAL COLLEGE & HOSPITAL

Copy to:

1. The President
2. Medical Superintendent / MSVP
3. All Heads of Departments
4. All Committee Members
5. Office File

